ITAC Meeting

Nov. 1, 2012

113A Watson Library, Leesville 121, and Shreveport 221

Remote Locations

Agenda

1. Approval of minutes from March 29, 2012 meeting

2. Old Business

3. New Business

   Election of Chair

   Update on IS Issues by Ron Wright and Tracy Brown

4. Next Meeting

   Veronica Biscoe, ITAC Chairperson

Date
ITAC Meeting  
November 1, 2012 at 3:30 PM  
113A Watson Library & Remote Locations  
Signature Sheet

<table>
<thead>
<tr>
<th>Print Name</th>
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<tbody>
<tr>
<td>1. Gail Kwah</td>
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<td>2. Frank Fuller</td>
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<td>3. Helaine Razoury</td>
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<td>4. Jennifer Lane</td>
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<td>5. Roni Bisco</td>
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<td>6. Wette Caesar Williams</td>
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<td>7. Tracy Bram</td>
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<td>8. Ron Wright</td>
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ITAC Chair
Jennifer Long

From: Jennifer Long  
Sent: Tuesday, November 06, 2012 9:25 AM  
To: Laura Aaron; Tracy Brown; Cecil Knotts; Dale Martin; Daphne Sampite; Frank Fuller; Gail Kwak; Helaine Razovsky; Stephen Hernandez; Houston, Derrick; Jack Russell; Juanita Self; Jennifer Long; Misti E. Adams; Margot (Molly) S. Giering; Muellenschlader, Meagan; Rita Graves; Veronica Biscoe; Yvette Ceasar-Williams  
Cc: Darlene Williams  
Subject: ITAC Meeting

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Thank you.

Jennifer Long Martin  
Student Technology  
Watson Library, Room 113D  
Natchitoches, LA 71497  
Voice: 318-357-6482  
Cell: 318-663-1279  
FAX: 318-357-6480  
http://www.nsula.edu/student_labs/
Looks good!

From: Jennifer Long
Sent: Tuesday, November 06, 2012 9:25 AM
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I would be more than happy to nominate Mr. Gail Kwak for chair of ITAC.

Laura

Laura Aaron, PhD, RT(R)(M)(QM)
Director & Graduate Coordinator of Allied Health
Professor
Holder of the Carolyn Cole Saunders Endowed Professorship
Northwestern State University
1800 Line Avenue
Shreveport, LA 71101
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Follow Northwestern State on: Facebook || Twitter || You Tube || nsula.edu

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Jennifer Long

From: Dale Martin  
Sent: Tuesday, November 06, 2012 9:30 AM  
To: Jennifer Long  
Subject: RE: ITAC Meeting  

I approve with Mrs. Kwak's nomination.

Dale

From: Jennifer Long  
Sent: Tuesday, November 06, 2012 9:25 AM  
To: Laura Aaron; Tracy Brown; Cecil Knotts; Dale Martin; Daphne Sampite; Frank Fuller; Gail Kwak; Helaine Razovsky; Stephen Hernandez; Houston, Derrick; Jack Russell; Juanita Self; Jennifer Long; Misti E. Adams; Margot (Molly) S. Giering; Muellenschlader, Meagan; Rita Graves; Veronica Biscoe; Yvette Ceasar-Williams  
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FAX: 318-357-6480
http://www.nsula.edu/student_labs/
I approve Gail as chair.

I would be more than happy to nominate Mr. Gail Kwak for chair of ITAC.

Laura

Laura Aaron, PhD, RT(R)(M)(QM)
Director & Graduate Coordinator of Allied Health
Professor
Holder of the Carolyn Cole Saunders Endowed Professorship
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Approve Gail.

Daphne Sampite  
Bursar  
Northwestern State University  
sampite@nsula.edu  
Office: (318) 357-5416  
Fax: (318) 357-5864

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Thank you.
I think that we still need a second to the nomination so I will second the nomination of Gail Kwak for Chair of ITAC and vote for Gail Kwak.
Juanita

I would be more than happy to nominate Mr. Gail Kwak for chair of ITAC.
Laura

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Cc: Darlene Williams
Subject: ITAC Meeting
I vote for Gail Kwak.

Stephen Hernandez

From: Jennifer Long
Sent: Tuesday, November 06, 2012 9:25 AM
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Jennifer Long

From: Veronica Biscoe  
Sent: Tuesday, November 06, 2012 10:35 AM  
To: Laura Aaron; Juanita Self; Jennifer Long; Tracy Brown; Cecil Knotts; Dale Martin; Daphne Sampite; Frank Fuller; Gail Kwak; Helaine Razovsky; Stephen Hernandez; Houston, Derrick; Jack Russell; Misti E. Adams; Margot (Molly) S. Giering; Muellenschlader, Meagan; Rita Graves; Yvette Ceasar-Williams
Cc: Darlene Williams  
Subject: RE: ITAC Meeting

I vote for Gail Kwak as well. – Roni

From: Laura Aaron  
Sent: Tuesday, November 06, 2012 10:15 AM  
To: Juanita Self; Jennifer Long; Tracy Brown; Cecil Knotts; Dale Martin; Daphne Sampite; Frank Fuller; Gail Kwak; Helaine Razovsky; Stephen Hernandez; Houston, Derrick; Jack Russell; Misti E. Adams; Margot (Molly) S. Giering; Muellenschlader, Meagan; Rita Graves; Veronica Biscoe; Yvette Ceasar-Williams  
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From: Juanita Self  
Sent: Tuesday, November 06, 2012 10:14 AM  
To: Laura Aaron; Jennifer Long; Tracy Brown; Cecil Knotts; Dale Martin; Daphne Sampite; Frank Fuller; Gail Kwak; Helaine Razovsky; Stephen Hernandez; Houston, Derrick; Jack Russell; Misti E. Adams; Margot (Molly) S. Giering; Muellenschlader, Meagan; Rita Graves; Veronica Biscoe; Yvette Ceasar-Williams  
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I vote for Gail

Cecil

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http://www.nsula.edu/student_labs/
Jennifer Long

From: Helaine Razovsky
Sent: Tuesday, November 06, 2012 11:20 AM
To: Jennifer Long
Subject: RE: ITAC Meeting

I vote for Gail.

Is there anything you need me to do, Jennifer?

Helaine Razovsky
Professor of English
Department of Language and Communication
Northwestern State University
Natchitoches, LA 71497
razovskv@nsula.edu

Jennifer Long
Student Technology
Watson Library, Room 113D
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Thank you.
I'm late but I vote for her too.

******************************************************************************

Yvette Garrett Ceasar-Williams
Associate Registrar for Records
Northwestern State University
Registrar's Office
Natchitoches, LA 71497
(318) 357-6171 or (800) 807-8849
FAX (318) 357-5823

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http://www.nsula.edu/student_labs/
From: Jennifer Long
Sent: Wednesday, November 07, 2012 1:18 PM
To: Yvette Ceasar-Williams; Jennifer Long; Laura Aaron; Tracy Brown; Cecil Knotts; Dale Martin; Daphne Sampite; Frank Fuller; Gail Kwak; Helaine Razovsky; Stephen Hernandez; Houston, Derrick; Jack Russell; Juanita Self; Misti E. Adams; Margot (Molly) S. Giering; Muellenschlader, Meagan; Rita Graves; Veronica Biscoe
Cc: Darlene Williams
Subject: Re: ITAC Meeting

I vote for Gail Kwak.

Meagan Muellenschlader
SSGA President

From: Yvette Ceasar-Williams <williamsy@nsula.edu>
To: Jennifer Long <long@nsula.edu>; Laura Aaron <carwil@nsula.edu>; Tracy Brown <tracy@nsula.edu>; Cecil Knotts <knottsc@nsula.edu>; Dale Martin <dale@nsula.edu>; Daphne Sampite <sampite@nsula.edu>; Frank Fuller <fullerf@nsula.edu>; Gail Kwak <kwak@nsula.edu>; Helaine Razovsky <razovsky@nsula.edu>; Stephen Hernandez <hernandezs@nsula.edu>; "Houston, Derrick" <dhouston001@student.nsula.edu>; Jack Russell <jrussell@nsula.edu>; Juanita Self <darbyj@nsula.edu>; Misti E. Adams <chelettem@nsula.edu>; Margot (Molly) S. Giering <gieringm@nsula.edu>; "Muellenschlader, Meagan" <mmueller001@student.nsula.edu>; Rita Graves <gravesr@nsula.edu>; Veronica Biscoe <ramirezv@nsula.edu>
Cc: Darlene Williams <darlene@nsula.edu>
Sent: Wednesday, November 7, 2012 8:07 AM
Subject: RE: ITAC Meeting

I'm late but I vote for her too.

******************************************************************************

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ITAC Meeting
Thursday, March 29, 2012 at 2:00 PM
113A Watson Library & Remote Locations

Present: Laura Aaron, Veronica Biscoe, Virginia Brossett (for Daphne Sampite), Tracy Brown, Donnie Choate, Frank Fuller, Rita Graves, Stephen Hernandez, Cecil Knotts, Jennifer Long, Helaine Razovsky, Juanita Self, Yvette Williams, Chrystal Woodard.

Veronica Biscoe called the meeting to order at 2:04 PM. Frank Fuller moved to accept the minutes as written; Rita Graves seconded the motion. The motion passed.

Veronica Biscoe introduced Tracy Brown and Donnie Choate to present updates. Tracy reported that wireless coverage and capacity are being improved in several buildings, including Kyser and Bienvenu. Information Systems also has installed eight new video-conferencing suites in a number of buildings. Some faculty members who needed new computers have received them. WebEx is also increasingly popular; Tracy said that Dr. Williams hopes that eventually some courses would be offered entirely on WebEx, increasing the options available to NSU for course delivery. Jennifer Long noted that lecture-capture suites also are being installed.

Donnie Choate presented a Banner update; some units have gone live, including financial aid and registration. He noted that there have been glitches, but support personnel are trying to fix those. Student accounting has not yet gone live. He is setting up a page with different documents to help users and will send out the information on Messenger when it's ready. Helaine Razovsky asked if it ever would be possible for faculty to register students; the answer is no. Donnie said that by spring semester of next year we should have a program available called Degree Works that should make advising easier by showing more clearly the student's progress toward the degree; that program will prevent students from enrolling in courses that would not be applicable to their degree. Rita Graves pointed out that Banner is being modified, and those modifications should eventually make it more useful. By the end of the semester, Donnie said, Banner support personnel probably will be gone, which may mean that problems will take longer to solve.

Veronica said there is no new business. Laura Aaron and Stephen Hernandez reported no concerns in Shreveport. Juanita Self reported that because Leesville no longer has a Freshman Connection session, the faculty were concerned about how freshmen would register, but the Banner support personnel and the Registrar's office are working on a solution.

The next meeting will take place fall semester. Frank Fuller moved to adjourn; Yvette Williams seconded the motion. The meeting was adjourned at 2:26 PM.
ITAC Chair, Veronica Biscoe

Recorder, Helaine Razovsky

Date

11/11/12

Date
Jennifer Long

From: Rita Graves
Sent: Friday, November 09, 2012 7:40 AM
To: Helaine Razovsky; Cecil Knotts; Dale Martin; Daphne Sampite; Derrick Houston; Frank Fuller; Gail Kwak; Jack Russell; Jennifer Long; Juanita Self; Laura Aaron; Margot (Molly) S. Giering; Meagan Muellenschlader; Stan Wright; Stephen Hernandez; Tracy Brown; Veronica Biscoe; Yvette Ceasar-Williams
Subject: RE: We need a motion and a second among the hoped-for approvals for the March minutes

I make a motion to approve the March minutes.

Rita

-----Original Message-----
From: Helaine Razovsky
Sent: Friday, November 09, 2012 7:00 AM
To: Cecil Knotts; Dale Martin; Daphne Sampite; Derrick Houston; Frank Fuller; Gail Kwak; Helaine Razovsky; Jack Russell; Jennifer Long; Juanita Self; Laura Aaron; Margot (Molly) S. Giering; Meagan Muellenschlader; Rita Graves; Stan Wright; Stephen Hernandez; Tracy Brown; Veronica Biscoe; Yvette Ceasar-Williams
Subject: We need a motion and a second among the hoped-for approvals for the March minutes

Hi, everyone. I should have mentioned that we need a motion to approve the March minutes as well as a second.

Thanks.

Helaine Razovsky
Professor of English
Dept. of Language and Communication
NSU
Natchitoches, LA 71497
razovsky@nsula.edu
Jennifer Long

From: Margot (Molly) S. Giering
Sent: Friday, November 09, 2012 7:45 AM
To: Helaine Razovsky; Cecil Knotts; Dale Martin; Daphne Sampite; Derrick Houston; Frank Fuller; Gail Kwak; Jack Russell; Jennifer Long; Juanita Self; Laura Aaron; Meagan Muellenschlader; Rita Graves; Stan Wright; Stephen Hernandez; Tracy Brown; Veronica Biscoe; Yvette Ceasar-Williams
Subject: RE: We need a motion and a second among the hoped-for approvals for the March minutes

I second Rita's motion to approve the minutes.

-----Original Message-----
From: Helaine Razovsky
Sent: Friday, November 09, 2012 7:00 AM
To: Cecil Knotts; Dale Martin; Daphne Sampite; Derrick Houston; Frank Fuller; Gail Kwak; Helaine Razovsky; Jack Russell; Jennifer Long; Juanita Self; Laura Aaron; Margot (Molly) S. Giering; Meagan Muellenschlader; Rita Graves; Stan Wright; Stephen Hernandez; Tracy Brown; Veronica Biscoe; Yvette Ceasar-Williams
Subject: We need a motion and a second among the hoped-for approvals for the March minutes

Hi, everyone. I should have mentioned that we need a motion to approve the March minutes as well as a second. Thanks.

Helaine Razovsky
Professor of English
Dept. of Language and Communication
NSU
Natchitoches, LA 71497
razovsky@nsula.edu
Jennifer Long

From: Laura Aaron
Sent: Friday, November 09, 2012 8:02 AM
To: Margot (Molly) S. Giering; Helaine Razovsky; Cecil Knotts; Dale Martin; Daphne Sampite; Derrick Houston; Frank Fuller; Gail Kwak; Jack Russell; Jennifer Long; Juanita Self; Meagan Muellenschlader; Rita Graves; Stan Wright; Stephen Hernandez; Tracy Brown; Veronica Biscoe; Yvette Ceasar-Williams
Subject: RE: We need a motion and a second among the hoped-for approvals for the March minutes

I vote in favor of approving the minutes.

Laura Aaron, PhD, RT(R)(M)(QM)
Director & Graduate Coordinator of Allied Health Professor Holder of the Carolyn Cole Saunders Endowed Professorship
Northwestern State University
1800 Line Avenue
Shreveport, LA 71101
Phone: 318-677-3072
Fax: 318-677-3068
Follow NSULA Radiologic Sciences on: Facebook | radiologicsciences.nsula.edu Follow Northwestern State on: Facebook | Twitter | You Tube | nsula.edu

-----Original Message-----
From: Margot (Molly) S. Giering
Sent: Friday, November 09, 2012 7:45 AM
To: Helaine Razovsky; Cecil Knotts; Dale Martin; Daphne Sampite; Derrick Houston; Frank Fuller; Gail Kwak; Jack Russell; Jennifer Long; Juanita Self; Laura Aaron; Meagan Muellenschlader; Rita Graves; Stan Wright; Stephen Hernandez; Tracy Brown; Veronica Biscoe; Yvette Ceasar-Williams
Subject: RE: We need a motion and a second among the hoped-for approvals for the March minutes

I second Rita's motion to approve the minutes.

-----Original Message-----
From: Helaine Razovsky
Sent: Friday, November 09, 2012 7:00 AM
To: Cecil Knotts; Dale Martin; Daphne Sampite; Derrick Houston; Frank Fuller; Gail Kwak; Helaine Razovsky; Jack Russell; Jennifer Long; Juanita Self; Laura Aaron; Margot (Molly) S. Giering; Meagan Muellenschlader; Rita Graves; Stan Wright; Stephen Hernandez; Tracy Brown; Veronica Biscoe; Yvette Ceasar-Williams
Subject: We need a motion and a second among the hoped-for approvals for the March minutes

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Thanks.

Helaine Razovsky
Professor of English
Dept. of Language and Communication
NSU
Natchitoches, LA 71497
I vote to approve the minutes.

Gail

-----Original Message-----
From: Laura Aaron
Sent: Friday, November 09, 2012 8:02 AM
To: Margot (Molly) S. Giering; Helaine Razovsky; Cecil Knotts; Dale Martin; Daphne Sampite; Derrick Houston; Frank Fuller; Gail Kwak; Jack Russell; Jennifer Long; Juanita Self; Meagan Muellenschlader; Rita Graves; Stan Wright; Stephen Hernandez; Tracy Brown; Veronica Biscoe; Yvette Ceasar-Williams
Subject: RE: We need a motion and a second among the hoped-for approvals for the March minutes

I vote in favor of approving the minutes.

Laura Aaron, PhD, RT(R)(M)(QM)
Director & Graduate Coordinator of Allied Health Professor Holder of the Carolyn Cole Saunders Endowed Professorship Northwestern State University
1800 Line Avenue
Shreveport, LA 71101
Phone: 318-677-3072
Fax: 318-677-3068
Follow NSULA Radiologic Sciences on: Facebook | radiologicsciences.nsula.edu Follow Northwestern State on: Facebook | Twitter | YouTube | nsula.edu
Jennifer Long

From: Juanita Self
Sent: Friday, November 09, 2012 8:29 AM
To: Helaine Razovsky; Cecil Knotts; Dale Martin; Daphne Sampite; Derrick Houston; Frank Fuller; Gail Kwak; Jack Russell; Jennifer Long; Laura Aaron; Margot (Molly) S. Giering; Meagan Muellenschlader; Rita Graves; Stan Wright; Stephen Hernandez; Tracy Brown; Veronica Biscoe; Yvette Ceasar-Williams
Subject: RE: Approval of Minutes of Spring Meeting

I vote to approve the minutes.

Juanita Self

-----Original Message-----
From: Helaine Razovsky
Sent: Thursday, November 08, 2012 8:30 PM
To: Cecil Knotts; Dale Martin; Daphne Sampite; Derrick Houston; Frank Fuller; Gail Kwak; Helaine Razovsky; Jack Russell; Jennifer Long; Juanita Self; Laura Aaron; Margot (Molly) S. Giering; Meagan Muellenschlader; Rita Graves; Stan Wright; Stephen Hernandez; Tracy Brown; Veronica Biscoe; Yvette Ceasar-Williams
Subject: Approval of Minutes of Spring Meeting

Hi, everyone. Because we haven't managed to have a meeting this semester and the auditor is checking everything, please read the attached minutes from our last meeting, last March, and send either approval or corrects to Jennifer Long and to me.

Thanks.

Helaine Razovsky
Professor of English
Dept. of Language and Communication
NSU
Natchitoches, LA 71497
razovsky@nsula.edu
I approve minutes.

Cecil

-----Original Message-----
From: Helaine Razovsky
Sent: Thursday, November 08, 2012 8:30 PM
To: Cecil Knotts; Dale Martin; Daphne Sampite; Derrick Houston; Frank Fuller; Gail Kwak; Helaine Razovsky; Jack Russell; Jennifer Long; Juanita Self; Laura Aaron; Margot (Molly) S. Giering; Meagan Muelleenschlade; Rita Graves; Stan Wright; Stephen Hernandez; Tracy Brown; Veronica Biscoe; Yvette Ceasar-Williams
Subject: Approval of Minutes of Spring Meeting

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Thanks.

Helaine Razovsky
Professor of English
Dept. of Language and Communication
NSU
Natchitoches, LA 71497
razovsky@nsula.edu
As I do also.
Jack

-----Original Message-----
From: Juanita Self
Sent: Friday, November 09, 2012 8:29 AM
To: Helaine Razovsky; Cecil Knotts; Dale Martin; Daphne Sampite; Derrick Houston; Frank Fuller; Gail Kwak; Jack Russell; Jennifer Long; Laura Aaron; Margot (Molly) S. Giering; Meagan Muellenschlader; Rita Graves; Stan Wright; Stephen Hernandez; Tracy Brown; Veronica Biscoe; Yvette Ceasar-Williams
Subject: RE: Approval of Minutes of Spring Meeting

I vote to approve the minutes.
Juanita Self

-----Original Message-----
From: Helaine Razovsky
Sent: Thursday, November 08, 2012 8:30 PM
To: Cecil Knotts; Dale Martin; Daphne Sampite; Derrick Houston; Frank Fuller; Gail Kwak; Helaine Razovsky; Jack Russell; Jennifer Long; Juanita Self; Laura Aaron; Margot (Molly) S. Giering; Meagan Muellenschlader; Rita Graves; Stan Wright; Stephen Hernandez; Tracy Brown; Veronica Biscoe; Yvette Ceasar-Williams
Subject: Approval of Minutes of Spring Meeting

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Thanks.

Helaine Razovsky
Professor of English
Dept. of Language and Communication
NSU
Natchitoches, LA 71497
razovsky@nsula.edu
I vote to approve the minutes.

Meagan Muellenschlader
SSGA President

Sent from my iPhone

On Nov 8, 2012, at 8:29 PM, Helaine Razovsky <razovsky@nsula.edu> wrote:

> Hi, everyone. Because we haven’t managed to have a meeting this semester and the auditor is checking everything, please read the attached minutes from our last meeting, last March, and send either approval or corrects to Jennifer Long and to me.
> 
> > Thanks.
> >
> > Helaine Razovsky
> > Professor of English
> > Dept. of Language and Communication
> > NSU
> > Natchitoches, LA 71497
> > razovsky@nsula.edu
> > <ITAC Minutes.2012.03.29.docx>
Jennifer Long

From: Helaine Razovsky
Sent: Saturday, November 10, 2012 6:18 AM
To: Jennifer Long
Subject: FW: We need a motion and a second among the hoped-for approvals for the March minutes

---Original Message-----
From: "Helaine Razovsky" <razovsky@nsula.edu> Sent 11/9/2012 7:00:29 AM
To: "Cecil Knotts" <knottsc@nsula.edu>, "Dale Martin" <dale@nsula.edu>, "Daphne Sampite" <sampite@nsula.edu>, "Derrick Houston" <dhouston001@student.nsula.edu>, "Frank Fuller" <fullerf@nsula.edu>, "Gail Kwak" <kwak@nsula.edu>, "Helaine Razovsky" <razovsky@nsula.edu>, "Jack Russell" <jrussell@nsula.edu>, "Jennifer Long" <long@nsula.edu>, "Juanita Self" <darbyj@nsula.edu>, "Laura Aaron" <carwilel@nsula.edu>, "Margot (Molly) S. Giering" <gieringm@nsula.edu>, "Meagan Muellenschlader" <mmuellen001@student.nsula.edu>, "Rita Graves" <gravesr@nsula.edu>, "Stan Wright" <ralphw@nsula.edu>, "Stephen Hernandez" <hernandezs@nsula.edu>, "Tracy Brown" <tracy@nsula.edu>, "Veronica Biscoe" <ramirezv@nsula.edu>, "Yvette Ceasar-Williams" <williamsy@nsula.edu>
Subject: We need a motion and a second among the hoped-for approvals for the March minutes

Hi, everyone. I should have mentioned that we need a motion to approve the March minutes as well as a second.
Thanks.
Helaine Razovsky
Professor of English
Dept. of Language and Communication
NSU
Natchitoches, LA 71497
razovsky@nsula.edu
Jennifer Long

From: Stephen Hernandez
Sent: Friday, November 09, 2012 8:34 AM
To: Helaine Razovsky
Cc: Cecil Knotts; Dale Martin; Daphne Sampite; Derrick Houston; Frank Fuller; Gail Kwak; Helaine Razovsky; Jack Russell; Jennifer Long; Juanita Self; Laura Aaron; Margot (Molly) S. Giering; Meagan Muellenschlader; Rita Graves; Stan Wright; Tracy Brown; Veronica Biscoe; Yvette Ceasar-Williams
Subject: Re: Approval of Minutes of Spring Meeting

I vote to approve the minutes. Stephen Hernandez

On Nov 8, 2012, at 20:29, "Helaine Razovsky" <razovsky@nsula.edu> wrote:

> Hi, everyone. Because we haven't managed to have a meeting this semester and the auditor is checking everything, please read the attached minutes from our last meeting, last March, and send either approval or corrects to Jennifer Long and to me.
> > Thanks.
> > Helaine Razovsky
> > Professor of English
> > Dept. of Language and Communication
> > NSU
> > Natchitoches, LA 71497
> > razovsky@nsula.edu
> > <ITAC Minutes.2012.03.29.docx>
Jennifer Long

From: Helaine Razovsky
Sent: Monday, November 12, 2012 8:20 AM
To: Jennifer Long
Subject: FW: Approval of Minutes of Spring Meeting

Here's another one.

Helaine Razovsky
Professor of English
Dept. of Language and Communication
NSU
Natchitoches, LA 71497
razovsky@nsula.edu

From: Veronica Biscoe
Sent: Monday, November 12, 2012 7:56 AM
To: Helaine Razovsky
Subject: RE: Approval of Minutes of Spring Meeting

I approve the minutes, Helaine. - Roni

-----Original Message-----
From: Helaine Razovsky
Sent: Friday, November 09, 2012 3:26 PM
To: Veronica Biscoe
Subject: RE: Approval of Minutes of Spring Meeting

I don't know. But now that Gail has been elected chair, I suppose that you do.

Helaine Razovsky
Professor of English
Dept. of Language and Communication
NSU
Natchitoches, LA 71497
razovsky@nsula.edu

From: Veronica Biscoe
Sent: Friday, November 09, 2012 7:48 AM
To: Helaine Razovsky
Subject: RE: Approval of Minutes of Spring Meeting

Do I need to approve as well?

-----Original Message-----
From: Helaine Razovsky
Sent: Thursday, November 08, 2012 8:30 PM
Jennifer Long

From: Frank Fuller
Sent: Tuesday, November 27, 2012 11:23 PM
To: Jennifer Long
Subject: Re: Approval of Minutes of Spring Meeting

I approve!

Frank Fuller (318-623-8376)

-----Original message-----
From: Jennifer Long <long@nsula.edu>
To: Laura Aaron <carwilel@nsula.edu>, Tracy Brown <tracy@nsula.edu>, Cecil Knotts <knottsc@nsula.edu>, Dale Martin <dale@nsula.edu>, Daphne Sampite <sampite@nsula.edu>, Frank Fuller <fullerf@nsula.edu>, Gail Kwak <kwak@nsula.edu>, Helaine Razovsky <razovsky@nsula.edu>, Stephen Hernandez <hernandezs@nsula.edu>, "Houston, Derrick" <dhouston001@student.nsula.edu>, Jack Russell <jrussell@nsula.edu>, Juanita Self <darbyi@nsula.edu>, Jennifer Long <long@nsula.edu>, "Margot (Molly) S. Giering" <gieringm@nsula.edu>, "Muellenschlader, Meagan" <mmuellen001@student.nsula.edu>, Rita Graves <gravesr@nsula.edu>, Veronica Biscoe <ramirezv@nsula.edu>, Yvette Cesar-Williams <williamsy@nsula.edu>
Sent: Tue, Nov 27, 2012 22:16:23 GMT+00:00
Subject: FW: Approval of Minutes of Spring Meeting

Need approval from the following individuals...please

Dale Martin
Daphne Sampite
Frank Fuller

Thanks.

-----Original Message-----
From: Helaine Razovsky
Sent: Thursday, November 08, 2012 8:30 PM
To: Cecil Knotts; Dale Martin; Daphne Sampite; Derrick Houston; Frank Fuller; Gail Kwak; Helaine Razovsky; Jack Russell; Jennifer Long; Juanita Self; Laura Aaron; Margot (Molly) S. Giering; Meagen Muellenschlader; Rita Graves; Stan Wright; Stephen Hernandez; Tracy Brown; Veronica Biscoe; Yvette Cesar-Williams
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Thanks.

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